

## Enterprise Data & Analytics

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**From:** Enterprise Data & Analytics  
**Sent:** Wednesday, June 3, 2026 1:56 PM  
**To:** Cognos Users; Cognos Exec Leadership  
**Cc:** AT EDA All Staff  
**Subject:** Cognos Updates - June 2026

Hello ISU Cognos Users!

Please check out our *News and Alerts*, *Training Options*, *Tip of the Month*, *Report Spotlight*, and *Production Releases* below.

### News and Alerts

#### **Cognos Accessibility Updates Continue**

We continue to make accessibility updates to Cognos reports as part of Illinois State University's broader digital accessibility efforts. Several commonly used Cognos reports have now been updated in production (the list is provided below in *Production Releases*). We will continue rolling out additional accessibility improvements to reports across content folders over the coming weeks and months. These updates help align our reports with accessibility standards under the Title II web rule and support more equitable access to digital content for all users.

As these updates are released, you may notice some changes to the appearance of reports, including visual elements, text formatting, prompts, and layout. The goal of these changes is to improve usability, readability, and compatibility with assistive technologies while preserving the purpose and functionality of the reports.

Please note that if you previously accessed a report from the *Recent* section on the Cognos Home page, that link may no longer work after the report has been updated. If this occurs, please re-open the report from its original folder location in Team Content. Once you do this, the report should appear again in your *Recent* list and open properly going forward.

We appreciate your patience as we continue this important work. If you notice an issue with an updated report, please contact us so we can review it.

### Training Options

Here is our schedule of upcoming training dates:

Cognos Beginner Training Schedule	Wednesday, June 10 <sup>th</sup>	1:30-3:00
	Monday, July 13 <sup>th</sup>	2:00-3:30
	<a href="#">Sign-up for Cognos Beginner Training</a>	
Budget Center Training Schedule	Tuesday, June 9 <sup>th</sup>	9:00-10:30
	Tuesday, July 14 <sup>th</sup>	9:00-10:30
	Tuesday, August 11 <sup>th</sup>	9:00-10:30
	Tuesday, September 8 <sup>th</sup>	9:00-10:30
<a href="#">Sign-up for Budget Center Training</a>		

### Tip of the Month

**Reopen Updated Reports from Team Content**

As Cognos reports are updated for accessibility, some links in your *Recent* section may no longer work as expected. If a report does not open from *Recent*, go to *Team Content* and open the report from its original folder location.

After you open the report from *Team Content*, Cognos should refresh the shortcut, and the report should appear in your *Recent* list again for future use.

This is a good habit whenever a report has recently been updated, moved, or republished.

**Report Spotlight**

**Report Name:** Academic Probation SS

**Navigation Path:** Team content > Student Records > Reports > Advisor Self Service

**Description:** Provides a list of all advisees assigned to the user who are on probation. Used by Advisors to follow up and work on intervention methods.

**Production Releases**

	<b>Report Name</b>	<b>Team Content Navigation Path</b>	<b>Summary</b>
Updated	Courses Taken - Active Students	Student Records > Reports	Added "WX" to Grade Option Prompt.
	Gift	Advancement > Reports	Added a Donor Professional Designation field to the report. Also updated the report to improve accessibility.
	Interim Grades Early Alert	Student Records > Interim Grades	Updated the report to improve accessibility.
	Interim Grades Progress Report	Student Records > Interim Grades	Updated the report to improve accessibility.
	Academic Probation SS	Student Records > Reports > Advisor Self Service	Updated the report to improve accessibility.
	Advisor Caseload SS	Student Records > Reports > Advisor Self Service	Updated the report to improve accessibility.
	Failing Grades SS	Student Records > Reports > Advisor Self Service	Updated the report to improve accessibility.
	Interim Grades Progress Report Advisor SS	Student Records > Reports > Advisor Self Service	Updated the report to improve accessibility.
	Commencement	Student Records > Reports > Graduation	Updated the report to improve accessibility.
	Course Completion Audit	Student Records > Reports > Graduation	Updated the report to improve accessibility.
	Degree Awarded	Student Records > Reports > Graduation	Updated the report to improve accessibility.
	Degree Awarded - Start Date	Student Records > Reports > Graduation	Updated the report to improve accessibility.
	Graduation Application Status	Student Records > Reports > Graduation	Updated the report to improve accessibility.
	Academic Probation	Student Records > Reports	Updated the report to improve accessibility.
	Advisor Caseload	Student Records > Reports	Updated the report to improve accessibility.
	Advisor Caseload Summary	Student Records > Reports	Updated the report to improve accessibility.
	Class Enrollment - Qualtrics	Student Records > Reports	Updated the report to improve accessibility.
	Class Enrollment - Totals	Student Records > Reports	Updated the report to improve accessibility.
	Class Enrollment Summary	Student Records > Reports	Updated the report to improve accessibility.
Class Roster - List Format	Student Records > Reports	Updated the report to improve accessibility.	

Should you encounter any challenges with Cognos, please don't hesitate to contact our team directly at [eda@ilstu.edu](mailto:eda@ilstu.edu). We're here to assist you!

Thank you,

EDA Team