

## Enterprise Data & Analytics

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**From:** Enterprise Data & Analytics  
**Sent:** Monday, January 12, 2026 9:06 AM  
**To:** Cognos Users  
**Cc:** AT EDA All Staff  
**Subject:** Cognos Updates - January 2026

Hello Cognos Users!

Please check out our *News and Alerts*, *Training Options*, *Tip of the Month*, *Report Spotlight*, and *Production Releases* from last month below.

### News and Alerts

We will be upgrading Cognos from version **11.2.4 to version 12** in the coming weeks.

The upgrade brings a refreshed interface along with performance, accessibility, and usability improvements. Your existing reports and data will remain available, and no action is required from users at this time.

You may notice some visual and navigation changes after the upgrade. More details will be shared as we get closer.

### Training Options

Here is our schedule of upcoming training dates:

Student Records Training Schedule	Wednesday, January 14 <sup>th</sup>	1:00-2:30
	Thursday, February 19 <sup>th</sup>	10:30-12:00
	Wednesday, March 18 <sup>th</sup>	1:00-2:30
	<a href="#">Sign-up for Cognos - Student Records Training</a>	
Budget Center Training Schedule	Tuesday, January 13 <sup>th</sup>	9:00-10:30
	Tuesday, February 10 <sup>th</sup>	9:00-10:30
	Tuesday, March 10 <sup>th</sup>	9:00-10:30
	<a href="#">Sign-up for Cognos - Budget Center Training</a>	

### Tip of the Month

In Cognos, reports often return more than one page of results, but only the first page loads right away.

After the report runs:

- Look at the page numbers at the bottom
- Use **Page Down** to see the rest of the results

## **Report Spotlight**

Report name: ***Courses Taken - Active Students***

Navigation path: Team Content > Student Records > Reports

Description: Displays demographic data & plan information, latest term, and performance statistics for students who have taken selected courses, either at ISU, or via Test or Transfer Credit. Filtered by academic career, classes, grade and how many of the courses the student took out of the classes selected. Students can be filtered by college, department, plan or subplan.

## **Production Releases**

	<b>Report Name</b>	<b>Team Content Navigation Path</b>	<b>Summary</b>
New	Certification Completion Trends	Student Records > Reports	Displays certificates completed by career, college, plan, subplan and term for up to five years.
Updated	Cayuse Proposals	Cayuse > Reports	Corrected the list of prompts selected so they always display on the report and added to download using Excel and not the Excel Data format.

Should you encounter any challenges with Cognos, please don't hesitate to contact our team directly at [eda@ilstu.edu](mailto:eda@ilstu.edu). We're here to assist you!

Thank you,

EDA Team