

Enterprise Data & Analytics

From: Enterprise Data & Analytics
Sent: Thursday, April 2, 2026 3:57 PM
To: Cognos Users; Cognos Exec Leadership
Cc: AT EDA All Staff
Subject: Cognos Updates - April 2026

Hello ISU Cognos Users!

Please check out our *News and Alerts*, *Training Options*, *Tip of the Month*, *Report Spotlight*, and *Production Releases* below.

News and Alerts

Cognos Upgrade

In partnership with the Office of Technology Solutions, Cognos will be upgraded from version 12.0.4 to **12.1.1** on **Wednesday April 8th at 4:30 p.m.**

While the overall interface will remain familiar, this upgrade will provide additional **accessibility enhancements** and improved usability features. We appreciate your support as we continue working toward a more accessible reporting environment in compliance with **ADA Title II Digital Accessibility requirements**.

We anticipate minimal disruption and appreciate your patience as we implement these improvements. If you have any questions, please contact us.

Training Options

Here is our schedule of upcoming training dates:

Cognos Beginner Training Schedule	Wednesday, April 15 th	1:30-3:00
	Monday, May 11 th	2:00-3:30
	Wednesday, June 10 th	1:30-3:00
	Sign-up for Cognos Beginner Training	
Budget Center Training Schedule	Tuesday, April 14 th	9:00-10:30
	Tuesday, May 12 th	9:00-10:30
	Tuesday, June 9 th	9:00-10:30
	Sign-up for Budget Center Training	

Tip of the Month

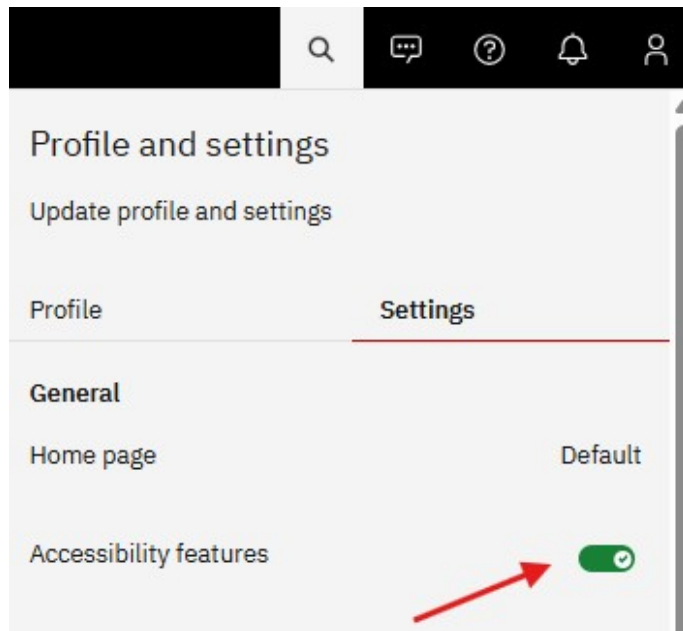
When logging into **Cognos 12.1.1** for the first time, many users won't realize that **Accessibility features are turned OFF by default**. You may want to enable accessibility features for yourself in Cognos.

What this improves:

- Better keyboard navigation
- Improved screen reader support
- Clearer focus indicators and layout
- More consistent interaction with dashboards and reports

How to turn it on:

1. Click your **Profile icon** (top right corner)
2. Click **Profile and Settings**
3. Click **Settings**
4. Toggle **On** 'Accessibility features'



Report Spotlight

Report Name: Academic Warning

Navigation Path: Team Content > Student Records > Reports

Description: Displays all students who are on academic warning - selected by term, college, department, plan, subplan, advisor role or advisor name. Used by advisors to follow up and work on intervention methods.

Production Releases

	Report Name	Team Content Navigation Path	Summary
New	Weekly Application Summary by Subplan	Admissions > Reports	Weekly Application Summary by Subplan report for selected Colleges, Departments, or Plans.
	Class Offerings - Summary	Student Records > Reports	Provides enrollment counts for selected Classes over the previous 5 years.
Updated	Cayuse Proposals - All Researchers	Cayuse > Reports	Corrected column name from Sponsor Deadline Date to Submission Date.
	Class Offerings	Student Records > Reports	Modified to handle changes to Organization Codes.
	Class Offerings - Online	Student Records > Reports	Modified to handle changes to Organization Codes.

Class Offerings with Textbook Info	Student Records > Reports	Modified to handle changes to Organization Codes.
Degree Awarded	Student Records > Reports > Graduation	Added Preferred Name to report.

Should you encounter any challenges with Cognos, please don't hesitate to contact our team directly at eda@ilstu.edu. We're here to assist you!

Thank you,

EDA Team