

Enterprise Data & Analytics

From: Enterprise Data & Analytics
Sent: Thursday, April 3, 2025 11:18 AM
To: Cognos Users
Cc: AT EDA All Staff
Subject: Cognos Updates - April 2025

Hello Cognos Users!

Please check out our *Training Options*, *Tip of the Month*, *Report Spotlight*, and *Production Releases* from last month below.

Training Options

Here is our schedule of upcoming training dates:

Student Records Training Schedule	Wednesday, April 9 th	1:30-3:00
	Wednesday, May 7 th	1:30-3:00
	Sign-up for Cognos - Student Records Training	
Budget Center Training Schedule	Tuesday, April 8 th	9:00-10:30
	Tuesday, May 6 th	9:00-10:30
	Sign-up for Cognos - Budget Center Training	

Tip of the Month

Please note that the Cognos session timeout settings have been updated:

- Active users will now be logged out after 4 hours of activity (previously 2 hours).
- Inactive users will still be logged out after 30 minutes of inactivity.

Report Spotlight

Report name: **Class Enrollment Summary**

Navigation path: Student Records > Reports

Description: Displays class enrollment counts for the terms selected, broken out by student career. Can select classes by Subject, Department, or College.

Production Releases

	Report Name	Team Content Navigation Path	Summary
Updated	Class Roster - List Format	Student Records > Reports	Added Course Title to the report.
	Course Enrollment Trends	Student Records > Reports	Fixed a sorting error on the Academic Year column.
	Grants Personnel - Position/Employee Summary	Budget Center > Reports > Grants and Contract > Direct Access to Reports /Personnel	Division and Levels prompts were not displaying values unless a fund was selected. Created separate queries for Fiscal Year, Fund and Division so that when a FY is selected the Division and Levels prompt will show values.
	Agency - All Details	Budget Center > Reports > Agency	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Bond Revenue - All Details	Budget Center > Reports > Bond Revenue	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	General Revenue - All Details	Budget Center > Reports > General Revenue	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Grants and Contracts - All Details	Budget Center > Reports > Grants and Contracts	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Holding and Fiduciary Available Balances	Budget Center > Reports > Holding and Fiduciary (formerly Custodial)	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Lab Schools - All Details	Budget Center > Reports > Lab Schools	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Plant GR	Budget Center > Reports > Plant GR	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Service Account - All Details	Budget Center > Reports > Service Account	Added Date Posted (XISU_POST_DATE) to the Expenditures and Revenue tabs. Renamed "DATE" to "EFFECTIVE DATE".
	Instructor Schedule	Student Records > Reports	Ensured that all classes are represented including classes that have no enrollments.
	Multiple reports	Admissions > Reports	Admissions reports with gender or ethnicity fields will display 'FERPA Restricted' when the student enrolls at the university. Multiple reports were updated with this change.

Should you encounter any challenges with Cognos, please don't hesitate to contact our team directly at eda@ilstu.edu. We're here to assist you!

Thank you,

EDA Team